

DNA Sequencing Request Form

COMPLETE CUSTOMER DETAILS	
Name:	
Date:	
Invoicing Address:	
Post Code:	
VAT Exempt: Yes: <input type="checkbox"/> No: <input type="checkbox"/>	
VAT Reg No:	
Purchase Order no:	
Telephone:	
Email address:	
Sample DNA type:	

COMPLETE WHEN SENDING PCR PRODUCTS		
PCR size:		
Cleanup Required:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

COMPLETE WHEN SENDING PLASMIDS	
Plasmid size:	
Purification method:	

COMPLETE WHEN SENDING BACTERIAL CULTURES	
Host Strain:	
Promoter Present:	

COMPLETE WHEN SENDING PRESEQUENCED SAMPLES		
Dye Version:	V3.1 <input type="checkbox"/>	V1.1 <input type="checkbox"/>
Clean-up required:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

Data Format (sent by email by default):

Email		FTP	
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TEMPLATE AND PRIMER REQUIREMENTS:

TEMPLATES	
<i>Templates should be sent in labeled tubes or for batches of 48 or more in labeled microtitre plates.</i>	
PCR Products	5µl at 1ng/ul per 100bp of purified product per reaction requested.

Plasmid DNA	10µl at 100ng/µl of purified plasmid DNA per reaction requested. Not eluted in TE buffer.
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Bacterial Cultures	0.2ml, Grown to an OD of 0.5@600nm, suspended in LB.
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PRIMERS	
<i>Primers should be sent in single microtubes.</i>	
Your Custom Primers	5µl at 3.2pmol/µl per reaction, 18 –22bp long, GC content of 50-55%, Tm of 55-60°C

Stock Primers Available (FOC)	M13F, M13R, T7F, T7R, T3, SP6, KS, SK, CMVF, CMVR, PGEX5', PGEX3'.
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Please note: Samples are discarded after 3 weeks.
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SAMPLE DETAILS:

Well (96 well plate only)	Sample Name	Primer	S	T
			S	R
A1				
B1				
C1				
D1				
E1				
F1				
G1				
H1				

Well (96 well plate only)	Sample Name	Primer	S	T
			S	R
A2				
B2				
C2				
D2				
E2				
F2				
G2				
H2				

Please download the continuation sheet if necessary from www.geneservice.co.uk/services/sequencing/Continuation_Sheet.pdf. SSS and TRS are special sequencing options, see www.geneservice.co.uk/services/sequencing for more details. It is not legal for Geneservice to handle genetically modified organisms when this form has not been correctly completed. GMO received by Geneservice without the necessary indications will be destroyed upon receipt. I understand that I am entering a contract with Geneservice and agree to the terms and conditions available on the webpage www.geneservice.co.uk. I also understand that if I do not complete the above necessary details then my sequencing may be delayed or in some circumstances my samples will be destroyed. VAT will be added at the appropriate rate. If you wish to claim zero rating, please attach a valid certificate. Please ensure that samples are sent through the post in protective packaging.

Signed: _____

Date: _____